



SAARC Agriculture Centre (SAC)
BARC Complex, Farmgate, Dhaka – 1215, Bangladesh

VACANCY ANNOUNCEMENT (2023)
Professional Position under SAARC Agriculture Centre (SAC)

Post	:	Senior Program Specialist (Fisheries)
Age	:	Not more than 55 (Fifty-five) years.
Duty Station	:	Dhaka, Bangladesh
Closing Date	:	5th May 2023 for advance copy to be submitted at SAC < director@sac.org.bd >.
Date of Joining	:	Sixty (60) days from the date of issue of offer letter.
Duration	:	3 years

Qualification and Experience:

PhD in Fisheries/Aquaculture related disciplines and 10 years of progressive work experiences in the relevant fields or Masters degree in Fisheries/Aquaculture/Zoology (Fisheries) with 15 years of progressive work experience in the relevant fields.

Professional Competence:

Prospective candidates should

- be specialized in fisheries/aquaculture development program/project formulation, implementation, monitoring and impact analysis, report preparation and presentation.
- have clear understanding on the regional and global context of agriculture and food systems in general, and fisheries and aquaculture systems in particular.
- have strong, broad-based technical background and demonstrated understanding of the related international legislations, standards and operating procedures pertaining to fisheries/aquaculture businesses.

Brief Job Description:

As a senior member of the divisional team, the SPS (Fisheries) will be responsible for leading the fisheries/aquaculture related research and development activities undertaken by the Centre at regional level. These activities will include, but not be limited to:

- Acting as the focal point on Fisheries/Aquaculture programs and activities of the Centre.
- Analysing, assessing, and appropriately disseminating information and policy advice to the relevant stakeholders of the Member States with respect to sustainable development of the fisheries/aquaculture.
- Coordinating regional meetings, webinars/seminars, workshops, and training programs related to fisheries/aquaculture research and development.
- Developing collaborative programs/projects at regional level with the external development partners.
- Preparing program profile, work plan, status report, monitoring and evaluation report, progress report, working papers, annual report, and others as and when required.
- Providing necessary support and cooperation to other divisions as well as assisting to the Director of the Centre as and when required.

Allowances, facilities and benefit:

The sending government shall protect the salary and meet the cost of transfer passages for his/her family including personal effects. In addition, he/she will receive from SAC the following allowances:

1.	Living Allowance	US \$ 1,225.00 (US Dollar One Thousand Two Hundred and Twenty five) only per month (50 % US Dollar & 50 % Taka).
2.	Daily Allowance in lieu of House rent allowance	In the absence of residential accommodation on first arrival per Diem in lieu of house rent allowance @ US Dollar 150. 00 (One hundred and Fifty dollar) per day up to a maximum of 21 days for hotel accommodation. An accompanying spouse and up to two of the dependent children below the age of 21 years will get 50 per cent of Daily Allowance. The daily Allowance applicable for SAARC capitals are at Appendix- A. The Regional Centers shall try to find and finalize lease deed for suitable accommodation within this period of time. In case a suitable accommodation is not available within this period, the actual cost of hotel accommodation may be reimbursed to the professional staff subject to his /her entitled rental ceiling. (Not applicable for professionals from Bangladesh).
3.	Residential Accommodation	Professional Staff of the Regional Centre's are presently entitled to unfurnished accommodation within the rental ceiling of US \$ 637.00 (US Dollar Six Hundred and Thirty seven) only in equivalent local currency of Taka per month.
4.	Furniture Grant	The Professional Staff shall be entitled to a one time lump-sum furnishing/settlement grant of US \$ 2,000.00 (US Dollar Two Thousand) only.
5.	Children's Education Allowance	Professional Staff shall be entitled to reimbursement of 90% of school Tuition Fees including Admission, Registration and other compulsory charges subject to an annual ceiling of US\$ 1,500.00 per child for a maximum of two children between the age of 5 to 21 years i.e. children up to Grade XII / A-Level on presentation of actual receipt.
6.	Medical Allowance	Professional staff shall be entitled to reimbursement of actual expenses on medical treatment for self, spouse and dependent children subject to an annual ceiling of US \$ 1,500.00 including 80% reimbursement of hospitalization charges. No reimbursement shall be made for medicines purchased without doctor's prescription and on optical frames/glasses/lenses, dental treatments like-dentures, scaling, and surgeries for the purposes of beautification, health care products and health foods.
7.	Home Leave Allowance	Professional Staff shall be entitled to Home Leave Passage for Economy class for self, spouse and two dependent children once in their tenure and only after completing 18 months of continuous service. No daily allowance or any expenditure on account of stop -overs and transfer charges from and to airport shall be entitled.
8.	Other(s)	All other entitlements will be born as per SAARC Harmonize rules.

General Information:

Application in prescribed form (*available at the SAARC Division of Foreign / External Affairs, Ministry of SAARC Member Countries and also at the SAC web site: www.sac.org.bd*) duly filled in by the applicant with recommendation by the competent authorities should reach to the **Director**, SAARC Agriculture Centre (SAC), BARC Complex, Farmgate, Dhaka – 1215, Bangladesh or email to [<director@sac.org.bd>](mailto:director@sac.org.bd). Certified photocopies of all academic credentials and relevant supporting documents should be attached along with the application form.

The closing date for receiving of applications (hard/soft copy) at SAARC Agriculture Centre (SAC) shall be **5th May 2023** for advance copy and **31st May 2023** for original applications recommended and forwarded by the concerned Ministry to the SAARC Section of respective Ministry of Foreign/External Affairs.

Application(s) not received in SAC by the above prescribed closing date(s) shall be rejected without any notice. A candidate, who anticipates delay in forwarding of his /her application by his/her employer, may send ‘Advance Copy’ of application(s) to the SAC (director@sac.org.bd) by the said closing date. However, while sending the ‘Advance Copy’ of application(s) directly to the SAC by the closing date, the candidate should append a certificate in his/her advance copy of application indicating clearly therein that he/she has intimated his/her controlling authority/employer of the same and has also simultaneously submitted original application for the said post to his/her controlling authority/employer with a request to forward the same as application “**Through Proper Channel**” so as to reach SAC office positively within the closing date, i.e., by **31st May 2023**, otherwise it would be rejected without any notice.